# COMBINED TAX RETURN FOR CORPORATIONS
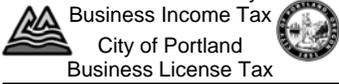
Multnomah County Business Income Tax
City of Portland Business License Tax

## FORM C-2016

**DUE DATE: 15th day of 4th month after taxable year end**

*(Calendar Year Filers: 4/18/2017)*

### TAXABLE YEAR
From: _____ to _____

| ACCOUNT # | FEIN # |
|---|---|
|  |  |

| FEDERAL BUSINESS CODE | OFFICIAL USE ONLY |
|---|---|
|  |  |

NAME _____

| MAILING ADDRESS *(Notify the Revenue Division if business location address changes)* | CITY | STATE/PROV | ZIP CODE |
|---|---|---|---|
|  |  |  |  |

| AMENDED RETURN? | MAILING ADDRESS CHANGE? | CEASED PORTLAND/MULTNOMAH BUSINESS? *(attach explanation)* |
|---|---|---|

## INCOME

**ATTACH OREGON FORM 20, FEDERAL FORM 1120, & 1125-E, IF FILED**

| | | Multnomah County* | | City of Portland* |
|---|---|---|---|---|
| 1. Net Income or (Loss) | 1M | | 1P | |
| 2. Business Income Tax & Business License Tax Add Back | 2M | | 2P | |
| 3. Compensation **(# of controlling shareholders: _____ )** | 3M | | 3P | |
| 4. Other additions or subtractions | 4M | | 4P | |
| 5. Adjusted Net Income (total lines 1, 2, 3 and 4) | 5M | | 5P | |
| 6. Compensation Allowance Deduction (see instructions) *Enter as negative sum →* | 6M ( ) | | 6P ( ) | |
| 7. Subject Net Income (line 5 minus line 6) | 7M | | 7P | |

**Multnomah County**   Avg. Sum of Multnomah Employees in 2016: _____

8a. <u>County Gross Income</u> = _____
8b. Total Gross Income* = _____     ......... 8c = (8a ÷ 8b)   *(must be 1.0 or less)*     **8c** _____
   **If less than \$50,000, the taxpayer is exempt and should complete Form AER*

| 9. County Apportioned Net Income (line 7M x line 8c) | 9 | |
| 10. Net Operating Loss Deduction (max 75% of line 9) *Enter as negative sum →* | 10 ( ) |
| 11. Income Subject to Tax (line 9 minus line 10) | 11 | |
| 12. Tax (line 11 x tax rate of 1.45%) **MINIMUM \$100** | 12 | |
| 13. Prepayments *Enter as negative sum →* | 13 ( ) |
| 14. Penalty | 14 | |
| 15. Interest | 15 | |
| 16. Balance Due or (Overpayment) | 16 | |

17. REFUND: _____   CREDIT: _____   TRANSFER TO PORTLAND: _____

## ATTACH CHECK HERE

**City of Portland**   Avg. Sum of Portland Employees in 2016: _____

18a. <u>Portland Gross Income</u> = _____
18b. Total Gross Income* = _____     .......... 18c = (18a ÷ 18b)   *(must be 1.0 or less)* → **18c** _____
   **If less than \$50,000, the taxpayer is exempt and should complete Form AER*

| 19. Portland Apportioned Net Income (line 7P x line 18c) | 19 | |
| 20. Net Operating Loss Deduction (max 75% of line 19) *Enter as negative sum →* | 20 ( ) |
| 21. Income Subject to Tax (line 19 minus line 20) | 21 | |
| 22. Tax (line 21 x tax rate of 2.2%) **MINIMUM \$100** | 22 | |
| 22a. Heavy Vehicle Use Tax (HVT) (see HVT Schedule) | 22a | |
| 23. Prepayments *Enter as negative sum →* | 23 ( ) |
| 24. Penalty | 24 | |
| 25. Interest | 25 | |
| 26. Balance Due or (Overpayment) | 26 | |

27. REFUND: _____   CREDIT: _____   TRANSFER TO MULT CO: _____   DONATE TO "WORK FOR ART": _____

28. **COMBINED AMOUNT DUE WITH REPORT** (total lines 16 and 26) Check #_____   **28** _____

## SIGNATURE

**Make check payable to City of Portland, 111 SW Columbia St., Suite #600, Portland, OR 97201-5840.**

The undersigned declares that the information given on this report is true. The undersigned is authorized to act as a representative of the filer. Filers of incomplete returns (including returns that have not reported the Average Sum of Employees) may be subject to civil penalties of up to \$500.

Signature of Filer _____   Date _____   Filer's Daytime Phone ( ) _____

Signature of Preparer _____   Date _____   Filer's Email _____

Preparer's Name/Address _____   Preparer Phone ( ) _____

**REVENUE DIVISION (503) 823-5157      FAX (503) 823-5192      TDD (503) 823-6868**

C-2016_FP Rev. 1/31/2017      *\* For lines 1 through 7 above, the same number will generally be entered in both columns.*

The Revenue Division administers both the City of Portland Business License Tax Program and the Multnomah County Business Income Tax Program. Request further information or forms as needed from the Division at 111 SW Columbia, Suite #600, Portland, OR 97201-5840 or go to www.portlandoregon.gov/biztax.

## INSTRUCTIONS FOR CORPORATION RETURN – 2016 (S-CORPORATIONS SHOULD FILE FORM SC-2016)

*Note: Please enter your business code below your FEIN. This code is on line 2a of Schedule K from page 3 of federal Form 1120.*

1. Net Income is income reported to the State of Oregon before allocations and apportionment. Enter the figure from line 5 of the Oregon Form 20 (Excise Tax) or line 5 of the Oregon Form 20-INC (Income Tax).
2. Add back Multnomah County and City of Portland business income/license tax and other taxes measured by net income deducted to arrive at net income (line 1). Both line 2M and line 2P should include the total (County plus City) tax.
3. Add any compensation paid to controlling shareholders (individuals or families who together hold more than 5% of the stock). This includes wages, commissions, salaries (current and deferred), and interest. Enter the number of controlling shareholders. See BTAR 600-93.9A for additional guidance.
4. Other additions or subtractions to net income may include partnership pass-throughs from partnerships already licensed by Portland or taxed by Multnomah County. A subtraction is allowed FOR COUNTY PURPOSES ONLY for federal obligation interest taxed in Oregon. A schedule must be attached.
6. Enter the *lesser* of the following three amounts **(1)** the amount on line 3, **(2)** 75% of the amount on line 5, **(3)** the number of controlling shareholders multiplied by $101,500. No deduction is allowed if line 5 is a loss.

### Apportionment (line 8 and line 18) **Multiple factor apportionment methods are not allowed**.

Gross income includes all income (gross receipts, service income, interest, dividends, income from contractual agreements, gross rents and gains on sale of business property). With few exceptions, income in the City is also in Multnomah County. Income may be apportioned only if there is regular business activity outside the City/County. Services performed outside the City/County may be apportioned based upon percentage of performance outside the applicable jurisdiction. Sales of tangible personal property may be apportioned only if a business has payroll or property outside the jurisdiction.

## MULTNOMAH COUNTY BUSINESS INCOME TAX

**Multnomah Employees:** Enter average sum of full-time and part-time employees working in Multnomah County during tax year.

8. County gross income includes income from all activity within the County (see apportionment instructions above). Enter the gross income within the County as the numerator of the fraction and gross income everywhere as the denominator of the fraction. Divide to determine the rate that Subject Net Income is apportioned to Multnomah County. Round apportionment rate to six places.
10. Net Operating Losses (as previously reported on line 9 of prior combined returns) are allowed a maximum carryforward of five (5) years. The annual deduction cannot exceed 75% of the apportioned income for the current year.
13. Enter all prepayments (quarterly, extension payments and credit carried forward from prior years).
14. Enter all late and/or underpayment penalties that apply (see penalty calculation instructions below).
15. Interest on taxes not paid by the original due date (April 18 for calendar year taxpayers) is calculated at 10% per annum (.00833 x no. of months). Calculate interest from original due date to the 15th day of the month following the date of payment.
16. Total lines 12, 13, 14 and 15 to determine balance due or (overpayment) for Multnomah County Business Income Tax.
17. Overpayments may be refunded, credited forward and/or transferred between programs.

### Penalty calculation (line 14 and line 24)

A penalty of 10% (5% late penalty plus 5% underpayment penalty) of the tax must be added if the report and tax are filed and paid past the due date. An additional penalty of 20% of the tax must be added if the report is more than four months past due. Any report which is delinquent three or more consecutive years accrues an additional 100% of the tax as penalty. No late penalty is due if a timely extension is filed with the Division and a return is filed by the extended due date. No underpayment penalty is due if a timely prepayment is made which is at least 90% of the total tax on line 12 (County) and at least 90% of the tax on line 22 (City), or 100% of the prior year's tax.

## CITY OF PORTLAND BUSINESS LICENSE TAX

**Portland Employees:** Enter average sum of full-time and part-time employees working in Portland during tax year.

18. Portland gross income includes income from all activity within Portland (see apportionment instructions above). Enter the gross income within Portland as the numerator of the fraction and gross income everywhere as the denominator of the fraction. Divide to determine the rate that Subject Net Income is apportioned to City of Portland. Round apportionment rate to six places.
20. Net Operating Losses (as previously reported on line 19 of prior combined returns) are allowed a maximum carryforward of five (5) years. The annual deduction cannot exceed 75% of the apportioned income for the current year.
23. Enter all prepayments (quarterly, extension payments, credit carried forward from prior years).
24. Enter all late and/or underpayment penalties that apply (see penalty calculation instructions above).
25. Interest on taxes not paid by the original due date (April 18 for calendar year taxpayers) is calculated at 10% per annum (.00833 x no. of months). Calculate interest from original due date to the 15th day of the month following the date of payment.
26. Total lines 22, 22a, 23, 24 and 25 to determine balance due or (overpayment) for the City of Portland Business License Tax.
27. Overpayments may be refunded, credited forward and/or transferred between programs. You may also apply a portion or all of your overpayment as a donation to the "Work for Art" program.* Transfers between programs occur as of the postmark date of request.
28. **If payment is due, make check payable to City of Portland.** Also include underlined additional Work for Art donations on line 27.
   *A donation to "Work for Art," a program of the Regional Arts & Culture Council, may be made by reducing your refund due or by paying an amount in addition to the combined amount due. Any designated donation is final. Go to www.workforart.org for additional information.
   *(If you choose to pay by check, you authorize the City of Portland, Revenue Division to convert your check to an electronic debit. Funds may be withdrawn from your account upon receipt, and you will not get your check back. Please call with questions, or to permanently opt out.)*

### ATTACH DETAILED SCHEDULES FOR NOL DEDUCTIONS OR OTHER DEDUCTIONS FROM INCOME