

~ January 2017 ~

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
Holiday	9a-10:30a Leadership Team Meeting 12p-1p Lunch 2p-3p Debt Manager	7a-8:30a Oregon Solutions - Levee Ready Columbia Strategy Meeting 11a-12p Revenue Division Manager 1p-2p Portland Building space optimization analysis	9a-10:30a Invitation: LRC Governance Subcommittee Meeting 11:30a-1p Bureau Directors Meeting 12p-1p Lunch 1:30p-2:30p PF&R Strategic Plan - Stakeholders 3p-4:30p LRC Budget Discussions 3:30p-5p Levee Ready Columbia -	8:30a-9a OMF CAO 11a-11:30a OMF CAO 12p-1p Lunch 1:30p-2p Procurement
9	10	11	12	13
12p-1p Lunch 1p-2:30p Housing/OMF Check in 3:30p-4:30p Portland Building space optimization analysis 4p-4:50p Mayor's Chief of Staff	9:30a-11:30a Council Work Session 12p-1p Lunch 1p-2p Revenue Division Manager 2p-3p Debt Manager 3p-4:30p OMF Advisory Committee - Series	8:30a-9a Recollections 12p-1p Lunch 12p-1p Levee Ready Admin SC Meeting 1:30p-2:30p BRFS Division Managers 3p-4p City Controller	12p-1p Lunch 2p-3:30p Interview	8:30a-9a OMF CAO 10:30a-11:30a Portland Building Council Work Session Planning 12p-1p Lunch
16	17	18	19	20
Holiday	12p-1p Lunch 1p-2p Monthly PDC/OMF Check-In 2p-3p TESC Meeting	9a-10a Discuss Infrastructure Initiative 11a-12:30p Governance Subcommittee Meeting 12p-1p Lunch 1p-1:30p Commissioner Fish 2:30p-3:30p Debt Manager 3p-4p City Controller 9p-12a Large Cities Executive Forum	Large Cities Executive Forum 9a-1p BRFS Workshop 12p-1p Lunch 1:30p-2p Levee Ready Project and AirBnB 3p-4p Portland Building space optimization analysis 4p-4:30p Seismic Retrofit Tax Incentive Legislative Concept	Large Cities Executive Forum 8:30a-9a OMF CAO 9:30a-10:30a City Controller 11a-12p Portland Building space optimization 12p-1p Lunch 12p-1p OMF General Information Session 2:30p-3p Portland Building Reconstruction Briefing 3p-4p Pre-Briefing for Portland Building
23	24	25	26	27
8a-9a Debt Manager 9a-9:30a National Federation of Municipal Analyst Check-in Call 9a-9:30a NFMA Panel 12p-1p Lunch 1p-2:30p Housing/OMF Check in 4p-4:50p Mayor's Chief of Staff	8a-8:30a Professional Meeting 9a-10a Professional Meeting 10a-11a Professional Meeting 11a-12p Leadership Team Meeting 12p-1p Lunch 1p-2p Revenue Division Manager 2p-3p LTIC Executive Finance Committee 3p-4:30p OMF Advisory Committee	12p-1p Lunch 1:30p-2:30p BRFS Managers Meeting 2:30p-3:30p First worksession "Dry Run" 3p-4p City Controller 4p-4:30p National Federation of Municipal Analyst	NFMA Conference 8:30a-10a January 2017 FAUG Meeting 12p-1p Lunch 1:30p-3:30p Mission, Values & Goals Workshop	NFMA Conference 12p-1p Lunch
30	31	Notes:		
9a-10a Final work session "dry run" 12p-1p Lunch 1:30p-2:30p Chief Procurement Officer 2:30p-3:20p Mayor's Chief of Staff	9:30a-11:30a Council work session - space optimization 12p-1p Lunch 1p-2p Revenue Division Manager 2:30p-3p PERS legislation 2:30p-3p TPB Relocation Planning 3p-4:30p Leadership Team Meeting			

~ February 2017 ~

Mon	Tue	Wed	Thu	Fri
		1 9a-10a Debt Manager 12p-1p Lunch 1:30p-3:30p AFR/PAFR Presentation at Council Meeting 2p-3:30p 2:00pm Time Certain: Financial Report and Audit Presentation 3p-4p City Controller 3p-5p Unreinforced Masonry Policy Committee Meeting	2 9:30a-10a Revenue Bureau 11:30a-1p Bureau Directors Meeting 12p-1p Lunch	3 8:30a-9a OMF CAO 11a-12p Discuss SoloPower guaranty obligations – Debt Mgr 12p-1p Lunch 1:30p-2p Procure to Pay
6 Vacation	7 Vacation	8 Vacation	9 Vacation	10 Vacation
13 Vacation	14 Vacation	15 Vacation	16 Vacation	17 Vacation
20 Holiday	21 8a-9a PDC/OMF 9:30a-10:15a Mayor's Chief of Staff 10:15a-11:45a Deferred Comp Committee Meeting 11:30a-12p Portland Building Renovation Project: Project Planning 12p-1p Lunch 1p-2p Revenue Division Manager 2p-3p TESC Meeting 3p-4p Debt Manager	22 10:30a-12p Governance Subcommittee 12p-1p Levee Ready Admin SC Meeting 12:30p-1:30p Lunch 1:30p-2:30p BRFS Managers Meeting 2:30p-3p City Treasurer 3p-4p City Controller 4p-4:30p Business Services Division	23 9a-10a Chief Procurement Officer 9:30a-11a Stakeholder Discussion re: SB 311 - Seismic Retrofit Tax Incentive 11a-12p Portland Building Update 12p-1p Lunch 12:30p-1p City Treasurer 2p-2:30p OMF CAO	24 8a-9a AP7 Budget Projections & Spring BMP 11:30a-12a GFOA Meeting 12p-1p Lunch 4p-12a Financial Sustainability Index
27 9:30a-10a Space planning 11:15a-12:30p Mechanics of TLT collection 12p-1p Lunch 1p-2:30p PHB/OMF collaboration meeting- rescheduled for 02/27 3p-4p Check in – Grants Team Manager 4p-4:30p Canceled: Mayor's Chief of Staff	28 8:30a-9a Temporary Space - Updated Floor Plan Review 9a-10:30a Leadership Team Meeting 11:30a-12p Portland Building Renovation Project: Project Planning 12p-1p Lunch 1p-3p Julie Shervey Retirement Party	Notes:		

~ March 2017 ~

~ March 2017 ~				
Mon	Tue	Wed	Thu	Fri
		1 8:30a-9:30a Levee Ready Columbia 12p-1p OMF SPEAKER SERIES	2 8:30a-9:30a Debt Manager 11:30a-1p Bureau Directors Meeting 1p-2p City Treasurer 2:30p-3p Professional Meeting 3:30p-4p Portland Building Director's meeting	3 8a-9a Rose Quarter Meeting 9a-9:30a OMF CAO 11a-11:30a OMF CAO Tom Rinehart OMF Financial Service Director Ken Rust re: Check-In c-katy schnoor x-5160 BF 1p-1:45p Professional Meeting 2:45p-3:45p Revenue Division Manager
6 4p-4:50p Mayor's Chief of Staff	7 11:30a-12p Portland Building Meeting 2p-3p Portland Building Information Session	8 10:30a-12p Governance Subcommittee 11a-12p Governance Subcommittee 12p-1p Levee Ready Admin SC Meeting 3:30p-4p City Controller - Check-in	9 10a-11a Revenue Division Manager 11a-11:30a BTS TBC Check-in 2:30p-3:30p City Treasurer 3:40p-4p PBOT Director	10 8:30a-9a OMF CAO 9a-10a Debt Manager 10a-11a BES's Strategic Plan 1p-2p Updated Invitation Meeting: Portland & GovInvest @ Fri Mar 10, 2017 13:00 - 14:00 (PST) (ken.rust@portlandoregon.gov)
13 9a-9:30a GFOA talk about intergovernmental cooperation 1:30p-2:30p Chief Procurement Officer 2p-3p Space Optimization Resolution - Council Prep 3p-3:30p Portland Building Meeting	14 8:30a-9:30a Leadership Team Meeting 10a-10:30a Professional Meeting 10:30a-11:30a City Treasurer 11a-12p BRFS Division Managers 1p-2p Revenue Division Manager 2p-3p Debt Manager 3p-4:30p OMF Advisory Committee	15 10a-12:30p Council Resolution on Space Optimization Hearing 12p-1p OMF SPEAKER SERIES (PANEL DISCUSSION) - MARCH 15 3p-4p City Controller	16 9a-10a OMF Labor Management Committee 9:30a-12:30p Budget Work Session 11:30a-1:30p Daily Journal of Commerce (DJC) 2017 News Makers Award Luncheon 1:30p-2:30p Call to Discuss Award for Excellence Applications for Budget Submissions	17 9a-9:30a OMF CAO 10a-10:30a MEET: Ken Rust-JB 10:30a-11a Ken Rust (monthly) (Tim) 12p-1p OMF General Information Session 2p-2:30p City of Portland
20 9a-10a Chief Procurement Officer 1p-2:30p Housing/OMF Check in 3p-5p URM Policy Committee Meeting 4p-4:50p Mayor's Chief of Staff	21 8:15a-8:30a Housing 10:30a-11:30a City Treasurer 11:30a-12p Portland Building Project Planning 1p-2p Revenue Division Manager 2p-3p TESC Meeting 3p-4p Debt Manager	22 7a-8:30a Private appointment 9:30a-10:30a All Staff Meeting 10:30a-12p Governance Subcommittee 12p-1p Levee Ready Admin SC Meeting 1:30p-2:30p BRFS Managers Meeting 2:30p-3p Professional Meeting 3p-4p City Controller 4p-4:15p Question about funding for Grants	23 1p-1:30p Check-In 1:30p-2p OMF CAO 2p-2:30p Planning Session 3p-4p OMF Budget Presentation Discussion	24 MFDA Conference
27 MFDA Conference	28 MFDA Conference	29 MFDA Conference	30 MFDA Conference	31 MFDA Conference